

SERVICE AGREEMENT | TERMS & CONDITIONS

LITTLE LANE EVENTS

ACN: 613 899 915

3/10 PROSPERITY PARADE
WARRIEWOOD NSW 2103

0414 633 941

PAYMENT OPTIONS

Please be advised EFT is the preferred payment method. We also accept cash and cheque, made payable to Little Lane Events. Please see bank details below for EFT payments.

Bank: St George Bank
Name: Little Lane Events
BSB: 112 879
A/C No: 489 077 811

VISA and MasterCard payments are accepted and incur a 2.9% surcharge. Please contact our office for processing.

MINIMUM SPEND

Upon booking with Little Lane Events, you are aware and accept that there is a minimum styling spend of \$3,000 ex GST. This minimum spend does not include florals. Should you choose to change your styling items within the guidelines below before your event date, you will still be required to reach the minimum spend to ensure your booking is still valid with us.

DEPOSITS

Upon booking with Little Lane Events, a non-refundable deposit of 10% is required within 7 days to secure Little Lane Events services and hire items.

Bookings are only official once Little Lane Events has received your deposit in full. Event dates and hire items cannot be held for any reason due to popular demand. All quotations are valid for 7 days and prices may be subject to change without notice.

FINAL PAYMENT

Final payment is to be paid and cleared at least 14 days before your hire period. In the case that the balance is not paid in full by the due date, the order may be cancelled at the discretion of Little Lane Events

POSTPONEMENT DUE TO CORONAVIRUS

As of 16 March 2020, Little Lane is accepting the postponement of weddings and events due to the unforeseen global outbreak of Coronavirus. If a wedding or event has been impacted by the outbreak, booking deposits and second/final payments remain non-refundable as per the Cancellation Policy above, however we can transfer your booking to a mutually agreed date with no penalty charges. This date must be discussed and agreed with Little Lane before changes are made, to ensure availability of your required items and staff.

If you do not wish to postpone, and decide to cancel your booking, the standard Cancellation Policy listed above will apply.

CANCELLATIONS & CHANGES TO ORDERS

We understand that your event is very important to you, and that changes may occur. You may make changes to your booking leading up to your event as long as the minimum spend on your quote is still reached.

- Cancellations up to 1 month prior to the hire period will incur a 50% surcharge of the total invoice amount
- Cancellations made within one month of the hire period will incur a surcharge of 100% of the total invoice amount

Little Lane Events reserves the right to change or cancel an order, if the items are in unsatisfactory working order, or damaged. If the goods cannot be provided, a full refund will be made within 7 days.

DAMAGE & LOSS

The Hirer is responsible for all losses or damages to any of the items. The Hirer agrees to pay full replacement costs for any items that are lost or are considered solely by Little Lane Events as being irreparably damaged.

Any items that are returned with any breakages, cracks, chips, burns, holes, tears, or permanent stains will be charged at full replacement costs. Cleaning fees may apply. Please note that this also applies to packaging including boxes and cases.

VINTAGE ITEMS

The Hirer understands that any items that are vintage will sometimes have marks and slight damages or worn effects due to the age and nature of the item.

INSURANCE & INDEMNITY

The goods are NOT insured by Little Lane Events during the hire period. The Hirer is responsible for all loss or damages to the goods during the hire period.

The Hirer accepts full responsibility for the goods and the use thereof and indemnifies Little Lane Events from and against all claims for injury to persons and property pursuant to the Hirer's use of the goods.

Little Lane Events will not be liable for any losses or expenses incurred by the Hirer following the failure to meet delivery dates.

IMAGE RELEASE

We love to show off our gorgeous clients and their events.

We will therefore contact your photographer after your event to request to see some of your images.

These may then be added to our website and across our social media platforms for advertising purposes.

BEHIND THE SCENE FOOTAGE

We will also take behind the scene footage on the day of your event and may use this across our social media platforms. However, this would not be used until after your event.

Please notify us in writing at the time of accepting your styling proposal if you DO NOT want us to contact your photographer or use any behind the scene footage of your event on our social media platforms